

**FAUQUIER COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
October 19, 2006**

**REGULAR PUBLIC MEETING
Warrenton Library**

Board Members

Barbara Severin, Scott District, Chairman
Alice Jane Childs, Cedar Run District

Ann Martella, Center District, Vice Chairman
Lawrie Parker, Lee District, Secretary

Staff

Maria Del Rosso, Director
Ava Lee, Assistant Director
Dawn Sowers, Public Services Manager

Linda Yowell, Support Services Manager
Cynthia Taylor, Public Information Coordinator
Terri Ludwick-Garonzik, Administrative Specialist

CALL TO ORDER

Mrs. Severin called the regular public meeting to order at 4:00 p.m. in the Warrenton library program room. Mrs. Severin introduced Warrenton Youth Services Librarian Jennifer Schultz to the Board.

ADOPTION OF THE AGENDA

Mrs. Severin asked that discussion of the FY '06 annual report and library mission statement be postponed until the November board meeting. The revised agenda was adopted by consensus.

MINUTES

The September minutes for the regular public meeting and the Library Board work session were approved by consensus.

APPROVAL OF PURCHASE ORDERS AND BILLS

The Board approved by consensus purchase orders and bills as presented.

ADMINISTRATIVE REPORT

Mrs. Martella commended Bealeton Youth Services Librarian Helena Richardson for her work with Liberty High School National Honor Society students to arrange tutoring services for children in grades 4 through 9 at the Bealeton library. She asked if a tutoring program could be started in Warrenton. Mrs. Sowers replied that she and Ms. Schultz would look into the possibility.

NEW BUSINESS

John Barton Payne Policy

The Board adopted revisions to the John Barton Payne policy to reflect its anticipated compliance with American Disabilities Act standards and increased occupancy load from 50 to 100 people when renovations to the building are completed in December 2006.

Motion: To adopt the proposed revisions to the policy and guidelines that govern the John Barton Payne building as presented.

Moved, seconded, and passed by vote of those present as shown below.

Member	Moved/Second	Voted No	Other	Voted Yes
Mr. Whiting			absent	
Mrs. Childs	M			X
Mrs. Parker	S			X
Mrs. Severin				X
Mrs. Martella				X
Tally				4

Internet Time Management

The library staff asked the Board to consider deleting the automatic 15-minute extension of public Internet sessions. Some patrons have devised a "workaround" that uses the extra time to extend their session beyond the official 90-minute limit per day. Mrs. Parker requested that the revised

guidelines include language that would allow staff discretion to extend sessions as necessary. Mrs. Del Rosso agreed to insert the discretionary language in the guidelines.

Motion: To adopt the guidelines for Use of Computer Workstations and the Internet Service to delete the automatic 15-minute extension of a session, but allow staff discretion to continue sessions, as revised.

Moved, seconded, and passed by vote of those present as shown below.

Member	Moved/Second	Voted No	Other	Voted Yes
Mr. Whiting			absent	
Mrs. Childs	M			X
Mrs. Parker	S			X
Mrs. Severin				X
Mrs. Martella				X
Tally				4

OLD BUSINESS

FY '08 Budget

At its September meeting the Board instructed the staff to prepare and submit the library's FY '08 operating budget request to meet the county deadline. It asked the staff to present the budget for ratification at its October meeting.

At this meeting, the Board agreed by consensus to ratify the FY '08 library budget.

STATUS REPORT

FY '08-'17 Capital Improvements Plan

Mrs. Severin said that at its meeting on 17 October the Capital Review Committee had voted unanimously to endorse funding for the New Baltimore Library in FY '08 and '09.

Bealeton Depot

Mrs. Del Rosso said that the library will submit an application for additional TEA-21 funds as part of the FY 2008 funding cycle. The deadline for application is 1 November 2006 with awards announced in May 2007.

John Barton Payne

Mrs. Del Rosso said that renovations to the building will be completed in time for the Partnership for Warrenton to use the building for Gumdrops Square, a Christmas shop for children to purchase family gifts and to visit with Santa.

BOARD OF TRUSTEE TIME

Mrs. Severin said that she will be attending the Virginia Library Association (VLA) conference in Williamsburg on November 9. She invited board members to attend the conference if schedules permit.

Mrs. Severin also reported on the status of the proposed New Baltimore branch library and welcomed the Board to attend work sessions with Grimm & Parker, the architectural and engineering firm engaged to design the library.

Mrs. Del Rosso told the Board the library would not receive an e-rate reimbursement for telecommunication costs incurred in FY '07. The county's interim method of managing telecommunication expenses while it changes its phone system to voice over internet protocol will not produce documentation necessary to meet e-rate requirements. The library plans on applying for reimbursement funds for FY '08 expenses.

The meeting adjourned at 5:45 p.m. The next regularly scheduled meeting of the Library Board will be held on Thursday, 16 November 2006, at 4:00 p.m. in the Warrenton library.

Secretary

Chairman